

	CONFIDENTIAL
<p>Please return this form as follows:</p> <p>Via email: jobs@galwaysimon.ie</p> <p>By post: Galway Simon Community 11 Sean Mulvoy Centre, Sean Mulvoy Road, Galway H91 EAYO</p>	<p style="text-align: center;">APPLICATION FOR EMPLOYMENT</p> <p>POST APPLIED FOR: </p> <p>HOW DID YOU HEAR ABOUT THIS POST: </p>

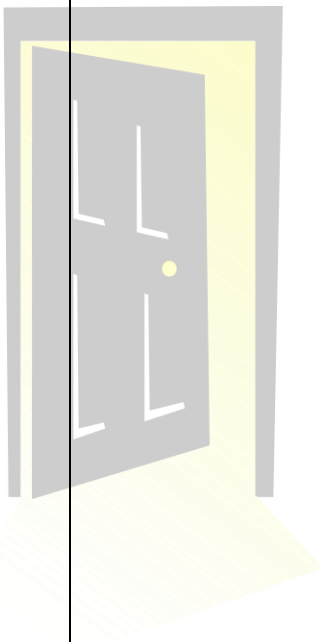
Please complete each section of this. Please DO NOT attach a copy of your CV to this form.

PERSONAL

Surname	Forename(s)	Preferred Title: Mr/Mrs Miss/Ms/other
Address		
Daytime Telephone Number	Evening Telephone Number	Mobile Telephone Number
Email address		
Do you need a work permit to work in Ireland? YES/NO		
Do you have you a current driving licence? YES/NO If YES give details.	Do you have access to your own vehicle?	

EMPLOYMENT HISTORY (current or most recent employer first)

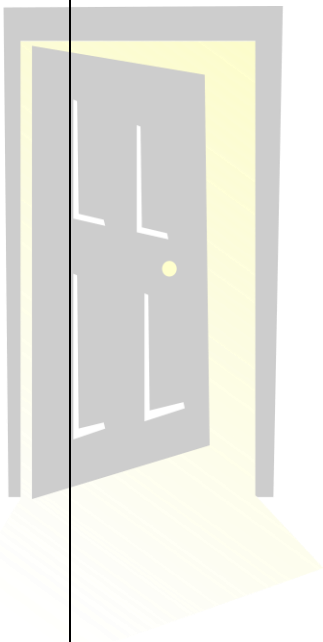
FROM-TO	NAME & ADDRESS OF EMPLOYER	JOB TITLE & DUTIES	FINAL SALARY & BENEFITS & REASON FOR LEAVING



Galway
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Community

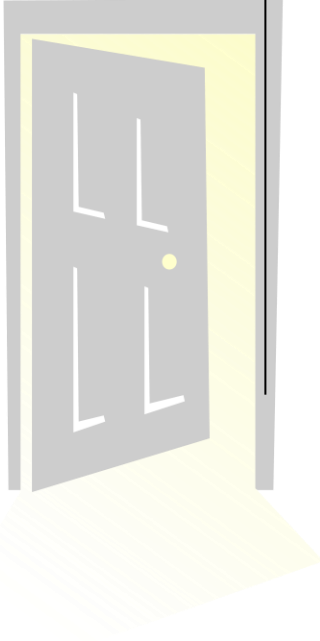

VOLUNTARY OR UNPAID EMPLOYMENT HISTORY (current or most recent first)

FROM-TO	NAME & ADDRESS OF ORGANISATION	JOB TITLE & DUTIES



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Community

EDUCATION

<u>School/College Attended</u>	Dates <u>From</u>	<u>To</u>	<u>Qualifications attained</u>
			

Other training / Membership of Professional Bodies/ Apprenticeships/Special Courses etc.
Include dates where appropriate.

LEISURE

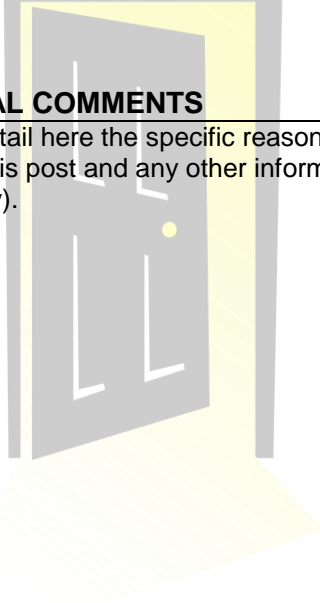
Please note here your leisure interests, sports, hobbies and other pastimes etc. including positions of responsibility held.

Notice required in current post:

Pre booked holidays:

GENERAL COMMENTS

Please detail here the specific reasons for this application, your main achievements to date and the strengths you would bring to this post and any other information relevant to your application (Please continue on separate sheet if necessary).



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CONFLICT OF INTEREST

Please detail here any private business or other interests which might cause a conflict of interest with this post:

REFERENCES

Please give the names and addresses of two referees. One must include your present line manager or course tutor (last employer if currently unemployed). Neither referee should be related to you. Referees will be contacted after interview and before making an offer of employment.

<p>Name:</p> <p>Address</p> <p>Tel No.</p> <p>Occupation:</p>	<p>Name:</p> <p>Address</p> <p>Tel No.</p> <p>Occupation:</p>
<p>Capacity in which Known:</p>	<p>Capacity in which Known:</p>

GARDA SECURITY CLEARANCE

Please sign below to confirm your permission for Galway Simon Community to contact the Gardai to obtain a security clearance in respect of this employment.

I hereby authorise Galway Simon Community to contact the Gardai for the purpose of obtaining a security clearance prior to an offer being made to me in respect of this post.

Signed:

Date:

EQUAL OPPORTUNITIES STATEMENT

Galway Simon Community is totally committed to the principles and practices of equality opportunity. These apply to all conditions of service of our employees, including recruitment, placement, selection, promotion, career development, training and pensions.

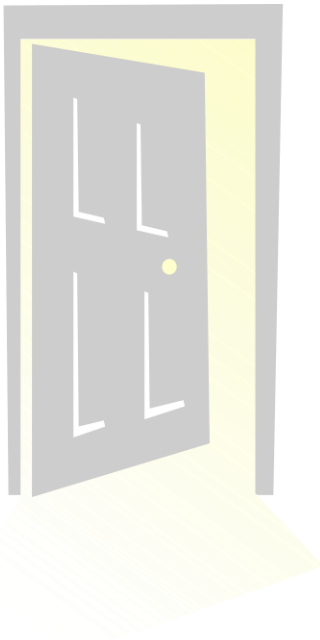
DECLARATION (Please read this carefully before signing this application)

I confirm that the above information is complete and correct and that any untrue or misleading information will give Galway Simon Community the right to reject my application, to withdraw any employment contract offered or, if employed, dismissal.

I agree that the information provided in this application form may be processed by Galway Simon Community in relation to my application for this post to assist in the decision making process. I further expressly agree that, should it be necessary to validate any of the information provided herein, Galway Simon Community may release this information for verification purposes. If successful in my application it is agreed that any information provided will be retained by Galway Simon Community in a secure confidential file and the contents only used for necessary business purposes.

Signed:

Dated:



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