

Housing Support Officer – Youth Service	
Reports to:	Service Manager
Location:	Galway City & Surrounds
Contract Details:	1-year Fixed Term Contract, 37 hours per week
Salary Details:	HSE Social Care Worker 01/03/2023 salary scale €36,195 – €51,941
What we offer:	<ul style="list-style-type: none"> • 25 Days Annual Leave • Employee Pension Scheme • Employee Assistance Program • Bike to Work Scheme • Education Assistance Program – financial support for upskilling/qualifications • Death in Service benefit – 2 times basic annual salary • Occupational Sick Leave Policy
Job Purpose:	<p>Responsible for the provision and co-ordination of homeless prevention support services to young people (aged 18-25) who are homeless or are at risk of homelessness living in the community.</p> <p>The successful candidate will work both independently and as part of a team, coordinating the delivery of wrap around case management supports to young people people at risk of homelessness and social isolation; with the aim of providing, emotional & physical safety, and housing stability; to enable sustainable independent living, the development of socially valued roles and meaningful community integration.</p>
Main duties & Responsibilities:	<p><u>Social Integration & Participation</u></p> <ul style="list-style-type: none"> ▪ To provide quality support to the person being supported based on their preferences and aspirations, to live, work, socialise and actively participate safely and equally in society, through socially valued roles, in line with Galway Simon Community’s ethos and values. <p><u>Housing Security & Homeless Prevention.</u></p> <ul style="list-style-type: none"> ▪ Assertively engage with young people to provide innovative support to help establish housing security for those we support. ▪ To achieve effective outcomes for and with the person being supported to develop and maintain positive housekeeping and domestic routines. ▪ To develop and maintain a robust support plan centred around budgeting, savings, housekeeping routines, securing housing entitlements, self-care, personal development, and meaningful social integration, ensuring that support plan outcomes are being achieved in a timely and effective manner.

- To explore and develop strategies with the person being supported for safe management of personal safety and of the person's front door e.g. in relation to others.
- To establish housing stability, securing alternative accommodation options from all accommodation sources, and primarily via the private rental market.
- To act as an advocate for and with the person being supported through establishing and maintaining positive relationships with all relevant stakeholders, that is based on respect, equality and that promotes independence.

Administration

- To adhere to all policies and procedures relating to financial control in the service.
- To maintain all record keeping and communications in a systematic, timely and organised manner, in line with organisational policies and procedures.
- To work in line with best practice set out in the National Standards Framework for People in Homeless Services & all organisational policies and procedures.
- To maintain confidentiality on all matters relating to staff, volunteers, clients, ex-clients and general Simon Community Business.

Training

- To attend and participate in training courses and upskilling as required.
- To provide training and mentoring to team members, volunteering and placement students as required.

Health and Safety

- To act as appointed First Aid Responder as required.
- To take a calm, effective, trauma informed approach when working with people who are experiencing periods of crisis.
- To ensure a health, safety and welfare of self, colleagues, and clients is a priority at all times.
- To carry out all duties with reasonable care.
- To develop and maintain effective up-to-date individualised risk management plans and protocols, in collaboration with the person, and provide support to the staff team to implement related support plan actions and protocols.
- To adhere to all organisational health and safety policies and procedures at all times.

General

- Develop and maintain positive working relationships with all stakeholders and develop positive working networks within the wider community.
- Work in partnership and collaborate using solution focused approach with team members, colleagues and other professionals to achieve best possible outcomes for and with the person being supported.
- To be flexible in working hours in securing positive outcomes which may involve evening and weekend work as required.

	<ul style="list-style-type: none"> ▪ To represent Galway Simon Community at meetings, conferences, seminars and other events. ▪ To project a positive image of the Simon Community at all times. ▪ To maintain confidentiality on all matters relating to staff, volunteers, clients, ex-clients and general Simon Community Business. ▪ To be aware of and adhere to all Simon Community current Policies and Procedures. ▪ To attend and proactively engage in team, staff and other meetings as appropriate ▪ To ensure that the people being supported have all appropriate supports in terms of their health and welfare, and to proactively seek universal supports as well as specialists’ multi-disciplinary supports as appropriate. ▪ All other duties as may be from time to time requested by management and which are consistent with your job and responsibilities. <p>This Job Description is intended to indicate the broad range of responsibilities and requirements of the position. It is neither exhaustive nor exclusive but while some variation can be expected in particular duties, as the position evolves, the outline is considered to provide a reasonable general description of the position.</p>
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<p>Person specification:</p>	<p><u>Essential Requirements</u></p> <ul style="list-style-type: none"> ▪ Degree in Social Care or a related discipline (minimum Level 7) and have already or commit to registering with CORU as a Social Care Worker before end of the grandparenting registration period. ▪ A minimum of 2 years’ experience working in a similar role within a social care setting. ▪ Be self-motivated, and able to motivate and inspire others ▪ Be computer literate with a sound knowledge of Microsoft Office 365 ▪ Be patient, non-judgemental and resourceful ▪ To be flexible in working hours in securing positive client outcomes which may involve evening and weekend work as required. ▪ Have a valid and full clean driver’s licence; access to own vehicle for work-related purposes and be able to obtain insurance to indemnify Galway Simon and carry passengers in relation to work-related duties. <p><u>Highly Desirable</u></p> <ul style="list-style-type: none"> ▪ Experience of working with vulnerable young people between 18 & 25 years old ▪ Experience securing accommodation in the private rental market ▪ Experience of using a harm reduction approach & a trauma informed approach ▪ Knowledge of services, resources and networks in Galway City & County ▪ Experience securing accommodation in the private rental market ▪ Familiar with assertive engagement and using a solution focused, goal oriented approach
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To apply:

Applicants should submit a CV to jobs@galwaysimon.ie, by **5pm on closing date on 1st September 2024**

If you have any questions in relation to this position, please contact the HR department via email jobs@galwaysimon.ie

Galway Simon Community is an equal opportunities employer and welcomes applications from all sections of the community.