

<b>Occupational Therapist</b>	
<b>Job Location:</b>	Galway City and West Region
<b>Contract Details:</b>	Full-time, Permanent contract, 37 hours per week
<b>What we offer:</b>	<ul style="list-style-type: none"> <li>• 25 Days Annual Leave</li> <li>• Employee Pension Scheme</li> <li>• Employee Assistance Program</li> <li>• Bike to Work Scheme</li> <li>• Education Assistance Program – financial support for upskilling/qualifications</li> <li>• Death in Service benefit – 2 times annual salary</li> </ul>
<b>Salary:</b>	HSE Occupational Therapist 01/03/23 salary scale €40,325 - €58,483
<b>Reporting to:</b>	Senior Occupational Therapist
<b>Job Purpose:</b>	The Occupational Therapist will work within a service that provides a multi-disciplinary team approach to care in the community to people who are homeless or at risk of homelessness. Particularly people who are included in the Housing First Programme and our Youth Service.
<b>Main duties &amp; Responsibilities:</b>	<p><b>Planning and Managing</b></p> <ul style="list-style-type: none"> <li>• Responsible for assessment, planning, implementation and review of intervention plans for clients according to professional Occupational Therapy standards and code of ethics.</li> <li>• Manage caseload in accordance with the needs of the clients referred from homeless services.</li> <li>• Collaborate with clients, and staff in assessment treatment/intervention planning and evaluation in keeping with the Occupational Therapy Process.</li> <li>• To assess clients, identify their needs, compile and implement care plans, which aim to assist clients to achieve the fullest personal, physical, psychological and social functional level to meet each individual's potential.</li> <li>• To assist multidisciplinary team members in drawing up individual care plans for clients, reviewing plans and evaluating occupational therapy interventions.</li> <li>• To undertake assessments within the home setting to determine the clients functional ability and encourage maximum independence in</li> </ul>

activities of daily living, including the provision of equipment and teaching new techniques.

- Plan discharge or transition of the client between services as appropriate.
- Document all assessments, intervention plans, progress notes, reports and discharge summaries in accordance with professional standards.
- Foster and maintain professional working relationships within the multidisciplinary team and externally with colleagues.
- Communicate verbally/writing results of assessments, treatment / intervention programmes and recommendations to relevant others.
- Participate in multi-disciplinary teams as appropriate, communicating and working in co-operation with other team members.
- Attend team meetings, case conferences, case management meetings as designated by Team Leaders, Services Manager etc.
- Arrange and carry out duties in a timely manner.
- Maintain quality standards of practice.
- To participate in Supervision with the Senior Occupational Therapist.
- To attend meetings as required with the Head of Client Services to
- To critically evaluate interventions and to ensure the service implements evidence-based practice. To participate in regular standard setting, outcome measurement, clinical audit and research.
- To contribute to the development of the Occupational Therapy service within this speciality area.
- Maintain professional standards in relation to confidentiality, ethics and legislation.
- Operate within the scope of Irish Occupational Therapy practice.

#### **Education and Training**

- Participate in mandatory training
- Participate in continuing professional development including attending conferences and courses relevant to practice, promoting and contributing to research etc.
- To keep informed of current developments and the implications that they may have for clinical practice.
- Engage in Occupational Therapy clinical professional supervision with clinical supervisor (of a grade of Senior Occupational Therapist or Occupational Therapist Manager).

#### **Health & Safety**

- Work in a safe manner with due care and attention to the safety of self and others.
- Implement agreed policies, procedures and safe professional practice by adhering to relevant legislation, regulations and standards.
- Be aware of risk management issues, identify risks and take appropriate action.

	<ul style="list-style-type: none"> <li>• Document appropriately and report any near misses, hazards and accidents and bring them to the attention of the relevant person(s).</li> </ul> <p><b><u>Administrative</u></b></p> <ul style="list-style-type: none"> <li>• Keep up-to-date statistics and other administrative records as required.</li> <li>• Participate in the establishment and maintenance of standards for quality improvement and adhere to existing standards and policies.</li> <li>• Assist in the organisation, maintenance/ordering of equipment and materials used in assessment and treatment.</li> <li>• To plan and develop an occupational therapy service appropriate to the needs of the clients and the organisation.</li> <li>• Participate in audits/outcome measurement of intervention as directed by the Senior Occupational Therapist or Head of Client Services.</li> <li>• Represent the discipline of Occupational Therapy at meetings as required.</li> <li>• Engage in IT developments as they apply to service administration.</li> <li>• Keep up to date with developments within the organisation.</li> <li>• To actively participate in training and supervision support of Occupational Therapy students and students of other disciplines as required.</li> <li>• Carry out other duties as assigned by the Senior Occupational Therapist and Head of Client Services.</li> </ul> <p>This Job Description is intended to indicate the broad range of responsibilities and requirements of the position. It is neither exhaustive nor exclusive but while some variation can be expected in particular duties, as the position evolves, the outline is considered to provide a reasonable general description of the position.</p>
<p><b>Person Specification:</b></p>	<ul style="list-style-type: none"> <li>• Applicants must hold a relevant recognised university degree (QQ1 Level 8 equivalent), or Masters or an equivalent qualification in Occupational Therapy.</li> <li>• A minimum of 1 year’s professional work experience post qualification.</li> <li>• CORU registered.</li> <li>• Demonstrates knowledge of, and interest in Occupational Therapy and related practice in the area of people with needs associated with the homeless population</li> <li>• Demonstrates awareness of current trends in Occupational therapy services &amp; that they are up to date with current best practice</li> <li>• Demonstrates a high level of proficiency in IT, to include MS Office, (Word, Excel spreadsheets and PowerPoint) and database management</li> <li>• Have a valid and full clean drivers licence &amp; full access to own car for work purposes.</li> </ul> <p><b><i>Please note that those holding a qualification obtained outside the Republic of Ireland may not be employed unless the qualification obtained has been validated and registered with CORU.</i></b></p>

	<p><b>Desirable</b></p> <ul style="list-style-type: none"> <li>• Experience of working with mental health, addiction, recovery and trauma informed approaches to care would be a distinct advantage.</li> <li>• Experience of working with complex care needs and clients with challenging behaviours.</li> <li>• Commitment to Social Inclusion.</li> </ul>
<p><b>To apply:</b></p>	<p>All applicants should submit a CV to <a href="mailto:jobs@galwaysimon.ie">jobs@galwaysimon.ie</a>, by <b>5pm on closing date on 18<sup>th</sup> August 2024</b></p> <p>If you have any questions in relation to this position, please contact the HR department via email <a href="mailto:jobs@galwaysimon.ie">jobs@galwaysimon.ie</a></p>
<p>Galway Simon Community is an equal opportunities employer and welcomes applications from all sections of the community.</p>	