

Social Care Internship – Women’s High Support Service

Job Title:	Social Care Internship
Reports to:	Team Leader, Women’s High Support Residential Service
Location:	Galway City
Contract details:	<p>1-year Fixed term Social Care Internship 18.5 hours per week on average over a 4-week rolling roster; plus 10 sleepovers over each 4-week period.</p> <p>Hours worked on a four-week rolling roster. Roster available upon request (example of a typical shift: 5.30/6pm until mid-night & 8-9/10am, 2-3 shifts per week including weekends).</p>
Job Purpose:	<p>To work as part of a staff team in one of Galway Simon Community’s High Support Residential Services, gaining a full understanding of working in a live social care setting, supporting a vulnerable client cohort.</p> <p>The successful candidate will act as a full member of the team, gaining practical experience supporting clients to develop independent living skills and social connections in the community and in turn facilitating the practical application of academic/formal learning.</p>
Main duties & Responsibilities:	<p><u>Clients</u></p> <ul style="list-style-type: none"> ▪ Demonstrate a capacity to work with clients who may be distressed, frustrated and or in crisis, in a calm, kind, effective, trauma informed manner. ▪ To help create a secure environment, through constructive positive working relationships, that supports and encourages clients to make positive changes with the aim of maximising their overall well-being and personal dignity. ▪ Assist clients as necessary with practical tasks of independent living, self-care, thought management, and meaningful community engagement. ▪ Assist with the coordination of all meaningful social role development with the aim of building long-term positive connections in the community. ▪ To undertake any other such duties commensurate with the role that may be assigned by the line manager. ▪ To proactively maintain consistency of approach across the team. <p><u>Health and Safety</u></p> <ul style="list-style-type: none"> ▪ Act as appointed First Aid Responder as required. ▪ Be proactive in ensuring optimal infection control & cleanliness in the service environs. ▪ Carry out all duties with consistent due care and attention. ▪ Ensure that designated fire procedures are consistently carried out. ▪ To be vigilant in relation to health and safety and welfare risks in the workplace and bring concerns to the attention of the line manager or health and safety representative, without delay. ▪ Participate in routine maintenance, cleaning, and health and safety inspections, in line with operational procedures and standards.

	<ul style="list-style-type: none"> ▪ Work within the Guidelines of Children First and follow necessary policy and procedures where concerns around children’s safety and welfare are encountered. ▪ Be familiar with and adhere to all Galway Simon Community current Policies and Procedures. <p><u>Service Delivery</u></p> <ul style="list-style-type: none"> ▪ Adhere to the Galway Simon Community professionalism, ethos and values in all interactions with clients, colleagues and other stakeholders alike at all times. ▪ Work in a consistent, collaborative, organised and efficient manner. ▪ Carry out all work in line with the National Quality Standards Framework for Homeless Services. ▪ Work in a culturally appropriate way with people from a range of ethnic and cultural backgrounds. ▪ Have a willingness to adopt and adjust as required to ensure that a secure and safe environment is created that will facilitate client change and progression. <p><u>General, Administration & Training</u></p> <ul style="list-style-type: none"> ▪ Systematically log and record all interventions with and on behalf of clients, in line with the service record keeping protocol utilising the tools identified by the service. ▪ Attend and participate in training courses as required. ▪ Demonstrate a commitment to regular updating practices and upskilling. ▪ Proactively attend, contribute, and participate in all organisational meetings & events. ▪ All other duties as may be from time to time requested by management, and which are consistent with your job and responsibilities. <p>The above Job Description is not intended to be a comprehensive list of all duties involved and consequently, the post holder may be required to perform other duties as appropriate to the position which may be assigned to them by management from time to time and to contribute to the development of the position while in office.</p>
Person specification:	<p>Essential</p> <ul style="list-style-type: none"> ▪ Candidates must have a relevant qualification to a minimum of FETAC level 5 e.g. Care Assistant/Care of the elderly etc. or, be attending a current relevant formal social care related educational programme, in 2nd year or above. ▪ Have a full clean driving licence for a manual drive car, for use at work. <p>Desirable</p> <p>Candidates with one or more of the following will have a distinct advantage;</p> <ul style="list-style-type: none"> ▪ Experience of working with vulnerable people ▪ Experience of using a Trauma Informed Approach
To apply:	<p>All applicants should submit a CV to jobs@galwaysimon.ie, by 5pm on closing date on 10th March 2024</p> <p>If you have any questions in relation to this position, please contact the HR department via email jobs@galwaysimon.ie</p>
Galway Simon Community is an equal opportunities employer and welcomes applications from all sections of the community.	