

Housing Support Assistant

Job Title:	Housing Support Assistant
Reports to:	Service Manager – Housing First
Location:	Galway County and surrounds
Contract details:	1-year fixed term, 37 hours per week.
Salary Details:	HSE Health Care Assistant 01/02/22 scale €29,710 - €38,290
Job Purpose:	To support people who have significant social care needs who live in their own homes, to live independently, and enhance their independent living skills.
Main duties & Responsibilities:	<ul style="list-style-type: none"> ▪ To carry out all tasks that facilitate the person being supported to live as independently and as well as possible and experience some of the good things in life. ▪ To work collaboratively with the case managers (HSOs) to come up with optimal support plans with the person being supported. ▪ To take a calm, kind, respectful and proactive approach with the person being supported. ▪ Maximise the person’s dignity at all times. ▪ To assist as necessary with practical tasks of independent living: such as bill payment, home management, budgeting, self-care, follow through on health and well-being and community engagement. ▪ To assist with the operation, organising, and general tasks in the wider service and as assigned by the line manager. ▪ To act as appointed First Aid Responder as required. ▪ Carry out all duties with reasonable care, ensuring your own safety and the safety of the person you are supporting. ▪ Act in a professional manner in all circumstances when engaging with clients, colleagues, other agencies and the public. ▪ To systematically log and record all interventions in line with policies and protocols. ▪ Maintain confidentiality on all matters relating to staff, volunteers, clients and general Simon Community Business. <p>Be aware of and adhere to all current Simon Community Policies and Procedures.</p> <p>Training</p> <ul style="list-style-type: none"> ▪ Attend and participate in training courses as required. ▪ Identify areas of future training need. <p>The above job description is not intended to be a comprehensive list of all key duties/responsibilities involved and consequently, the person can be required to perform other duties as appropriate to the position, which may be assigned to them from time to time.</p>

Person specification:	<p>Essential</p> <ul style="list-style-type: none"> ▪ Candidates must have a relevant qualification to a minimum of FETAC level 5 e.g. Care Assistant/Care of the elderly etc. ▪ 1 year experience working in a similar role within a social care setting ▪ Experience of record keeping and report writing. ▪ Demonstrate a capacity to work with vulnerable clients in a calm and effective manner. ▪ Subscribe fully to Galway Simon Community values and mission ▪ Have a valid and full clean driver’s licence; access to own vehicle for work-related purposes and be able to obtain insurance to indemnify Galway Simon and carry passengers in relation to work-related duties. <p>Desirable</p> <p>Candidates with one or more of the following will have a distinct advantage</p> <ul style="list-style-type: none"> ▪ Health and safety training ▪ Previous experience of Lone Working ▪ Experience of working with vulnerable and disadvantaged groups
To Apply:	<p>All applications should be submitted on the Galway Simon Community application form. Application form and detailed job description can be obtained from www.galwaysimon.ie</p> <p>Applications must be submitted to jobs@galwaysimon.ie, by 5pm on closing date 19th November 2023.</p> <p>If you have any questions in relation to this position please contact the HR department via email jobs@galwaysimon.ie</p>
<p>Galway Simon Community is an equal opportunities employer and welcomes applications from all sections of the community.</p>	